Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MANNANIYA COLLEGE OF ARTS AND SCIENCE**
Name of the head of the Institution	**DR.NAZEER P**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0472-2869210**
Mobile no.	**9847602083**
Registered Email	**mannaniya@gmail.com**
Alternate Email	**drnazeerp@gmail.com**
Address	**Pangode, Kallara, Thiruvananthapuram (District), Kerala - 695609**
City/Town	**THIRUVANANTHAPURAM**
State/UT	**Kerala**
Pincode	**695609**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Dilshad Bin Ashraf**
Phone no/Alternate Phone no.	**04722869210**
Mobile no.	**9995354778**
Registered Email	**iqacmannaniya@gmail.com**
Alternate Email	**dilshadbin@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.mannaniyacollege.ac.in/wp-content/uploads/2019/10/SSR-after-DVV.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.mannaniyacollege.ac.in/wp-content/uploads/2019/12/MANNANIYA-COLLEGE-CALENDER-FINAL-2.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B+**	**2.73**	**2020**	**08-Jan-2020**	**07-Jan-2025**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Feb-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Gained approval for new UG Course	28-Oct-2019 1	203
Faciliated NAAC Accreditation	30-Dec-2019 2	585
New skill development platforms for students - Readers Arena, Eve of Meraki, Film & Drama Club	13-Jan-2020 22	65
Certificate programmes - Income tax law and practice, peer counselling, let's talk -spoken english course	14-Jan-2020 30	49
Orphanage support programme	15-Jan-2020 2	95
Mock Interview session for final year students	25-Feb-2020 1	24
Interface - Online expert interaction - four episodes	30-Mar-2020 4	37
Success Diaries - Seminar presentation about successful personalities - ten episodes	09-May-2020 10	35
Seven day FDP - E-Learning and content development	11-May-2020 7	10

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
institution	Walk With a Scholar Programme (WWS)	Directorate of Collegiate Education, Govt of Kerala	2019 365	207600
Institution	Scholar Support Programme (SSP)	Directorate of Collegiate Education, Govt of Kerala	2019 365	107000
Institution	Premarital Counselling Course	Department of Minority Welfare , Govt of Kerala	2019 60	56000

Institution	Entrepreneurship Development Club	District Industries Centre (DIC) Trivandrum, Govt of Kerala	2019 365	10000
Institution	Suvarna Jubille Scholarship	Dept of Collegiate Education, Govt of Kerala	2019 365	70000
Institution	Post Matric Scholarship	Ministry of Minority Affairs, Govt of India	2019 365	250000
Institution	C H Mohammed Koya Scholarship	Department of Minority Welfare , Govt of Kerala	2019 365	558000
Institution	Snehapoorvam Scholarship	Social Security Mission, Govt of Kerala	2019 365	170000
Institution	Central Sector Scholarship	Dept of Higher Education, Govt of India	2019 365	30000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Facilitated NAAC Accreditation. 2. Given proposal for new UG programme (BA Economics and Media Studies). 3. NTA NET (Commerce) Coaching Centre. 4. A structured tutorial and mentoring system. 5. A committee has been formed for strategic planning and implementation

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NAAC Accreditation	Accredited with B Plus Grade
More skill development platforms for students	Started three platforms viz readers arena, film and drama club, eve of meraki.
Skill development programmes for staff	Revival and seven day FDP on ELearning and content development
New UG programme	Submitted proposal for new graduate programme (BA Economics and Media Studies)
Establishing Mannaniya Disaster Management Task Force	Formulated Mannaniya Disaster Management Task Force and actively involved in flood relief and covid support initiatives

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management Committee and College Council	12-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	30-Dec-2019

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	19-Feb-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	We, the institute installed EDUCLOUD 360 software in our system. This facilitates the processing and

maintenance of large volumes of information such as: registration, admission, student information, classes, timetable, attendance, examinations, performance, grades, reports, Transfer Certificate, staff details etc among various departments in our institution. Our Institute, with the help of Edu cloud 360, enjoying the following benefits. • Increase the efficiency of the various departments and reduces duplication. • Preparation of reports becomes easy and quicker. • Can provide and save Transfer Certificate through digital mode • This simple app tracks the attendance of students. The app makes it easy to take attendance anywhere, especially on the go. • The app also helps to track the attendance of the faculty and staff of the college. • Grading and marking system is transparent, parents can track the grading and marking system from anywhere. • Faculties can communicate with student's parent through individual/group messaging system of the app. • The management, faculty members, students and administrative staff get connected to each other more easily leading to enhanced efficiency in delivering service by the way of faster dissemination of information that on an incredibly low cost. • Equal opportunity to access to information is provided regardless of one's physical. • location and physical disability thus removing distance barriers Leads to significant reduction of transaction costs, time, space, and manpower

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mannaniya College of Arts and Science, Pangode, an aided college affiliated to the University of Kerala, offers four undergraduate programmes and one postgraduate programme. The College strictly abides by the curriculum devised by the University of Kerala so as to have its values and expectations operationalized in a meticulous and systematic fashion and assures applied learning to each beneficiary. The beneficiary requirements have been modeled upon global as well as indigenous studies, with a peculiar emphasis on the needs of minority. The major highlights and activities pertaining to curriculum transaction have been listed below: • Programmes and academic activities are

implemented as per the Master Time Table and the Department Time Table and directly under the supervision of the Principal. • The CLMC (College Level Monitoring Committee) and DLMC (Department Level Monitoring Committee) operate academic activities based on the guidelines of the University. • Regular meetings are conducted by IQAC to devise ideal strategies to have the curriculum implemented and to ensure its effective delivery. • The Academic Committee set up by the college, which foregrounds the curriculum focus and highlights the priority areas has been entrusted with the task of conducting regular and recurrent staff discussions to optimize student learning. • The evaluation of the Lesson plans by the Heads of Departments concerned ensures the quality of the classes beforehand and the whole process will be overseen by the principal. • The college maintains University Academic Calendar, Syllabus, Curriculum Handbook, College Calendar, etc • The students here are entitled for Special Consultation with the faculties, to elucidate their doubts and queries, if they needed. • The college and classrooms are endowed with ample technological apparatuses to enable ICT oriented teaching /learning. • All faculty members are aided with information access. • In order to optimize the transaction of the curriculum, it has been incorporated with Internships, Industrial and institutional visits. • Input/intake process is augmented through structured workshops for the faculty. • The College does have a well-equipped library which has also made E-learning materials and platforms such INFLIBNET, NLIST, and WEBOPAC accessible to students. • Invited Talks which are productive for students as well as teachers are conducted regularly. • Student Evaluation and Assessment is strictly adhered to the Credit and Semester System, introduced by the University. • As part of the college initiative to the enlightenment of the students, Certificate or Diploma Programmes have been provided. • Government funded schemes like Scholar Support Programme (SSP) is provided for slow learners, so that they could be relocated on the right track of learning. • The advanced learners are given care and guidance they require, by providing them with Government funded schemes like Walk with a Scholar (WWS).

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Library Science	Nil	09/07/2019	180	Employability	Knowledge management, Soft skills, data management
Income Tax Law and Practice	Nil	17/12/2019	180	Employability/ Entrepreneurship	Personal finance, tax management
Spoken English (Let's Talk)	Nil	05/04/2020	60	Employability	Communication, Interpersonal, Reasoning
Spoken Arabic	Nil	04/11/2019	120	Employability	Communication, Interpersonal, Reasoning

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BCom	Co-operation	12/06/2019
BCom	Tourism and Travel Management	12/06/2019
BA	Islamic History	12/06/2019
BSc	Chemistry	12/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Co-operation	03/06/2019
BCom	Tourism and Travel Management	03/06/2019
BA	Islamic History	03/06/2019
BSc	Chemistry	03/06/2019
MCom	Finance	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Premarital Counselling Course	25/10/2019	60
Walk With a Scholar	04/09/2019	90
Peer Counselling	10/07/2019	9
Scholar Support Programme	04/09/2019	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Co-operation	46
BCom	Tourism and Travel Management	41
BA	Islamic History	38
BSc	Chemistry	27
MCom	Finance	19
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution maintains a mechanism for collecting feedback and suggestions from students, parents, teachers and alumni to advance the syllabus to present and emerging trends of academic inventions and concepts. A feedback committee has formed by the IQAC. The committee generated feedback forms. The suggestions were obtained from various stakeholders through Google forms administered among them. These feedbacks were analyzed, interpreted, prepare report and took action based on it. The action taken report and feedback reports are published in the college website. The variables like Coverage or completion of syllabus on the right time, Updating of syllabus, its sequential arrangement, ethical and social values, flexibility, modernity, career oriented, higher education oriented, real life applications, global and international standards and so on. Based on the feedback, it is decided to conduct special classes during zero hours and on Saturdays for completing the syllabus on the right time. The institutions agreed to introduce new value added courses for enriching the employability and also for creating higher education aspirations. The important suggestions were communicated to University through the concerned Board of Studies Members. The Department considers the valuable Alumni suggestions for preparing the academic plans. The prominent alumni members were invited as guest speakers for various programmes organized by the Departments.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Finance	23	533	22
BCom	Co-operation	55	1782	55
BCom	Tourism and Travel Management	53	2171	52
BA	Islamic History	56	1101	56
BSc	Chemistry	33	642	32
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

	courses	courses	

2019	195	22	22	0	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	28	9	1	21

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution maintains a very effective tutorial and mentoring system to address each and every student admitted to the college. Since the institution is situated in a remote village inhabited mainly by a backward class population, each student requires personalized , extra care and mentoring. At the time of admission(through the centralized admission process of university of Kerala) itself, the social and educational background of the student is clearly identified. A special mentoring system is provided for students coming from economically weaker and poor social environments. The institution has maintained a mentor mentee ratio of 1:20 during the year 2019-20. The mentor continuously interacts with the students and monitors the requirements both in curricular and extra curricular activities. More than 20 platforms are functioning in the college viz .Department associations, NSS, Research Forum ,Scholor Support Programme (SSP), Career Guidance Programme Cell, Net Coaching Centre ,Walk With Scholar(WWS) etc. for the academic excellence and personality development of the students. Mentors identify the talent of each student and encourage them to participate in not just arts, sports but in social support schemes such as blood donation, Disaster management, pain and palliative care ,Orphanage Support Programme ,Old Age Home Support etc. The mentor ensures that all the eligible students are getting scholarship /financial assistance from the central/state government .The mentor also ensures that the students attend the class regularly and in case of being absent, the parents of the absentee will be intimated and corrective measures are taken promptly. The mentor conducts at least one interactive session in a month with each student .The mentor regularly reviews the academic performances of the students and ensures that weaker students are aided by students support programmes(SSP) and special classes. The above average students are encouraged to participate in Walk With a Scholar Programme. The institution also provide NET Coaching for PG students which has assisted a student named Shan NS, First year M.Com, to qualify UGC-NET in the current year. Through the Tutorial and mentoring system, the mentor identifies those students who struggle with psychological and emotional issues. These students are referred to counselling center run by the Department of Psychology of our college. The students are given proper guidance on prospects of higher studies and job opportunities.The prevalent mentoring system in the institution has cemented the interpersonal relationships between the teachers and students which turned out to be enduring lasting relationships among the teachers and students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
562	29	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	28	1	1	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from

	state level, national level, international level		Government or recognized bodies
2019	ASEEM.J	Assistant Professor	Best NSS programme officer University of Kerala

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	235	III	08/11/2019	20/05/2020
BA	141	III	08/11/2019	21/05/2020
BCom	338	IV	29/08/2019	24/02/2020
BCom	159	IV	29/08/2019	14/02/2020
BSc	235	IV	29/08/2019	17/02/2020
BA	141	IV	29/08/2019	19/02/2020
BCom	338	II	24/06/2019	29/01/2020
BCom	159	II	24/06/2019	24/01/2020
BSc	235	II	20/06/2019	24/01/2020
BA	141	II	24/06/2019	27/01/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution, which is affiliated to the University of Kerala follows the norms and policies of the University for Continuous Internal Evaluation (CIE). The choice-based credit system (CBCS) is followed in the institution. The mark for CIE is 20 out of 100 for UG students. Students should have the minimum attendance percentage of 75 stipulated by the University for the registration of end semester examination. The internal evaluation credit is awarded based on attendance (5-marks), assignment/seminar (5-marks) and internal examination (10-marks). The internal evaluation process also includes project work in the final semester (100 marks). The evaluation and viva-voce based on the project are done by external examiners. For B. Com (Tourism and Travel Management) students, 30 days internship is provided in various institutions. For PG Programme, 2 internal test papers are conducted and the best of two is taken. For PG Programme, the internal evaluation is done based on the attendance, seminar and assignment each of which carries 5 marks, and the internal examination (10 marks) the remaining 75 marks is awarded for written examination. They also undergo 15 days internship in various organizations. The internal examinations are conducted based on the model question papers which were set in the pattern of University question papers. This helps the students to get conversant with the University examinations and to boost confidence in facing the examination. The valued answer sheets are given to the students to make them understand how their performance is evaluated in the examinations and to help them to correct the mistakes they have made. The college is conducting extracurricular activities under National Service Scheme, Walk with Scholar and physical education to boost the leadership qualities, mental strength and

enable to face situations under pressure. NSS activities contribute grace marks to the students in the final examinations. The CIE marks are conveyed personally to the students concerned for their acknowledgement. Discrepancies and grievances of individual students will be addressed by the Department Level Monitoring Committee (DLMC) and College Level Monitoring Committee (CLMC). Finally, these internal evaluation marks are uploaded in the University examination portal. The faculty of the college from all the Departments participate in the centralized valuation process of the University in the capacity of Additional examiner, Chief examiner and Chairman.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution generally follows the mandatory academic calendar published by the University of Kerala each year, except with some changes to compliment the local socio-cultural environment. June to March is the normal academic period in Kerala. The University academic calendar provide clear picture of all the major academic events during the year such as the date of commencement of classes, date for registration of courses, date for sending the list of registered students, date for allotment and submission of assignment, date for conducting test papers, probable date of University examinations and its dates for registering the examinations, internal evaluation date etc. The academic calendar helps the faculty and students to plan the academic activities systemically well in advance. Generally, a semester consists of 90 working days or 450 hrs of teaching period. Any deficiency in this shall be compensated either by conducting classes on holidays, Saturdays or by engaging extra classes on working days so that the minimum teaching hours shall be met with. The online registration of the students for the examination are done through the University examination portal, after completion of the due verification of the student registration at the level of teacher /HOD/Principal of the institution. Similarly, the CIE marks will be uploaded in the examination portal strictly as indicated in the academic calendar. The faculty adheres to the University's academic calendar to come up with strategic and time bound lesson plans.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.mannaniyacollege.ac.in/wp-content/uploads/2019/06/Course-and-programme-outcome-2019-2020.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
590	MCom	Finance	19	16	84
338	BCom	Tourism and Travel Management	41	20	49
159	BCom	Co-operation	45	24	53
235	BSc	Chemistry	27	16	59
141	BA	Islamic History	38	17	45

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.mannaniyacollege.ac.in/wp-content/uploads/2021/05/Student-Satisfaction-Survey-2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	01/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/12/2020	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/12/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	3	Nill
National	Library Science	1	Nill

International	Commerce	2	5.75

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	10	0	0
Presented papers	0	1	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community School	Heaven Tree Philanthropy KVUPS Pangode	5	100
Palliative Care Unit Inauguration	Pallium India	7	32
Ek Bharat Shreshta Bharat	NSS, University of Kerala Ministry of Youth Affairs	2	30
State Leadership Camp	BJM Government College, Chavara	0	1

Gandhi Jayanthi Observance	Centre for Gandhian Studies, University of Kerala	3	100
National Blood Donation Day	KEBS TERUMO PENPOL Pvt Ltd	0	1
Blood Donation Camp	All Kerala Blood Donors Society (KEBS)	5	27
Celebration of 20th Kargil Vijay Diwas	Headquarter Southern Air Command of Indian Air Force	0	8
Nadiyodoppam	NSS, University of Kerala	5	50
World Environment Day	Forest Department, Govt of Kerala	7	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best Volunteer	University of Kerala	1
NSS	Best Programme Officer	University of Kerala	1
NSS	Best Unit	University of Kerala	200
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Social Welfare	University of Kerala	Anti-Drug Training Programme	1	1
Social Welfare	Dept. Of Economics, University of Kerala	Training Programme	1	1
Entrepreneurship Development	University of Kerala	Enlighten-2020 ED Club Conclave	3	6
Women Empowerment	ED Club	Life-Skill Development Training	3	10

Pre-marital Counselling	Minority welfare Dept, Govt. of Kerala	Community Extension Programme	2	39
Women Empowerment	Women Study Centre, University of Kerala	Mytri Gender forum	3	23
Women Empowerment	Women Study Unit	National Girl Child Day Celebration	7	50
Women Empowerment	Women Study Unit	International Day for Elimination of Violence Against Women	5	15
Swachh Bharath Mission	Anganavadi, Uliyancode Colony, Pangode Panchayath	Childrens Day Celebration	7	15
Social Welfare	Mannaniya Banath Orphanage, Mukkunnam	Social Welfare Mannaniya Banath Orphanage, Mukkunnam Orphanage Spporting Programme 3 10	3	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
on-the-job training	on-the-job training	Areis Travel and Holidays, Thiruvananthapuram	01/11/2019	15/11/2019	Noufal N R, Krishnakanth U, Aman Shereef, Mohammad Afsal J, Sabinsa N,

					Vivek V, Asjad S,Sumayya.M.Ayoob, Najmi S, Sulfiya R S, Asif Jan Abdul Rahim, Thansimol N T, Thasni B
on-the-job training	on-the-job training	Department of Tourism,Park view, Thiruvananthapuram	01/11/2019	15/11/2019	Nishana M, Ajmi Navas
on-the-job training	on-the-job training	KTDC,Samudra,Kovalam,Thiruvananthapuram	01/11/2019	15/11/2019	Akhil A, Amal M, B A Akhil, U. Kiran Krishna
on-the-job training	on-the-job training	Jai Hind Tours and Travels, Thiruvananthapuram	01/11/2019	15/11/2019	Smrithy M S, Dhanya S, Anjitha Mohan, Thara VS, Sneha VS, Gayathri JS
on-the-job training	on-the-job training	KTDC,Mascot Square,PMG,Thiruvanantha puram	02/11/2019	20/11/2019	Malavika H Nair
on-the-job training	on-the-job training	KTDC,Mascot Square,PMG,Thiruvanantha puram	02/11/2019	22/11/2019	Silpa P S, Arunraj R R, Sibin Das M S
on-the-job training	on-the-job training	KTDC,Mascot Square,PMG,Thiruvanantha puram	05/11/2019	22/11/2019	Sibin B S, Muhammed Sajid S
on-the-job training	on-the-job training	KTDC,Mascot Square,PMG,Thiruvanantha puram	07/11/2019	23/11/2019	Chandru D
on-the-job training	on-the-job training	KTDC,Mascot Square,PMG,Thiruvanantha puram	01/11/2019	15/11/2019	Rinash R, Geethu T S, Shibina Mol M S
on-the-job training	on-the-job training	KTDC,Mascot Square,PMG,T	05/11/2019	20/11/2019	Afnan H R, Mohammed Sanabeer S

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
HTPSF	20/03/2019	Community School	50

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	5929493

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSOFT 2.1- 2010 onwards	Partially	LIBSOFT-4.1- 2018 onwards	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10366	604408	609	136730	10975	741138
Journals	70	96680	12	21350	82	118030

Library Automation	1	21874	0	0	1	21874
Others(s pecify)	341	138106	48	35020	389	173126

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/12/2020

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	28	1	1	2	1	1	4	3	0
Added	1	0	1	0	0	0	0	0	0
Total	29	1	2	2	1	1	4	3	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
YouTube	https://www.youtube.com/channel/UCFQaD2 cl-2qfFgrKikMP-hg

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2000000	2292205	2000000	1461005

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Mannaniya College of Arts and Science, Pangode has established proper systems and procedures for maintaining and utilizing physical, academic, and other support facilities in the college. All the maintenance activities are vested with the College Management with adequate support from PTA. For the regular maintenance of the infrastructure, a management representative visits the college periodically and discuss with the Principal, IQAC Co-ordinator, Office

Superintendent and the senior faculties. Laboratory The concerned Head of the Departments are in charge for the maintenance of the lab facilities. The lab assistant periodically maintains the lab equipment and amenities. The Stock Register is kept in each lab and is periodically certified by the HODs. Library Library is headed by a UGC Librarian who is responsible for proper maintenance and utilization of books and other facilities in the library. Library Assistant is responsible for proper maintenance of library and stock registers. The College Council also periodically reviews the maintenance of the library. A network resource centre is provided for the students to facilitate internet access and to browse e-resources. Health and Fitness Club The health and fitness club is maintained by the Department of Physical Education. The Head of the Department properly maintains the gymnasium, yoga centre and other facilities. The necessary facilities are provided by college management. Students can use the health club as per the predetermined schedule. Sports and Games Outdoor and Indoor sports are conducted by the Department of Physical Education. The stock registers and sports equipment are properly maintained in the Department. Computers and other ICT Facilities The computers are supported by UPS, Servo Stabilizers, and automatic switch over generators. Aircondition is also provided in the Computer Lab. Wi-Fi and internet facility is provided to the college campus as a whole. MANDIO (Mannaniya Radio) is made available to the students through public address system. All these maintenances are the responsibility of a technical committee that informs the requirements of computer and ICT facilities and its repairs to the concerned authority. Maintenance expenses are met from the College Management Fund and from the Government Fund. Classrooms and Other Facilities For the proper running of the classes, the maintenance of classrooms and other physical facilities are entrusted to the two office attendants. Besides these, a PTA funded cleaning staff is also available to ensure cleanliness in the campus and premises. The common room and toilets are properly maintained by these staffs. The security staff ensures safety of the campus.

https://www.mannaniyacollege.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	(1). Dr. Anil Kumar Memorial Endowment, (2). Joy Kuttan Memorial Endowment, (3). Abdul Khadar Memorial Endowment, (4). Prof. K. Kamaludheen Memorial, (5). WSU facilitated higher studies scholarship	5	22250
Financial Support from Other Sources			
a) National	(1). Suvarna Jubilee merit scholarship, (2). Post Matric Scholarship, (3).	451	1854605

	C.H Mohammed Koya Scholarship, (4). Sneha Poorvam Scholarship, (5). Central sector scholarship, (6). E-Grant - Fee concession for SC/ST/OEC/ KPCR Students		
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Walk with a Scholar Programme	04/09/2019	90	Department of Higher Education, Govt.of Kerala – ph. No. 0471-2305547
Entrepreneurship development Cell	02/12/2019	63	The Directorate of Industries Commerce, Thiruvananthapuram
Let's talk – Spoken English programme	05/04/2020	10	IQAC, Mannaniya College of Arts Science, Pangode, Ph: 9995354778
Scholar support Programme	04/09/2019	100	Department of Higher Education, Govt.of Kerala – ph. No. 0471-2305547
Income tax Law Practice	17/12/2019	30	The Department of Commerce, Mannaniya College of Arts Science, Pangode, Ph: 9447334320
Yoga Meditation / Health club	21/07/2019	20	The department of physical Education, Mannaniya College, Pangode, Ph: 9446851645 Personal counselling
Personal counselling	01/07/2019	6	The Department of Psychology, Mannaniya College of Arts Science, Pangode, Ph: 9995354778
Peer counselling	10/07/2019	9	The Department of

				Psychology, Mannaniya College of Arts Science, Pangode ,Ph: 9995354778		
Pre-marital Counselling	25/10/2019		60	Department of Minority Welf., Govt. Kerala, Fourth floor, Vikas Bhavan, Trivandrum, Ph: 04712302090		

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	NTA NET Coaching Programme	24	0	2	0
2020	A gateway to destination 6th January 2020 Career development programme organized by WWS	0	62	0	0
2020	Mock interview session for the final year students 25th February 2020 Organized by IQAC	0	20	0	0
2020	ESAF Bank campus recruitment on 11.02.2020 organised by Career guidance cell	0	40	0	0
2020	Career orientation	0	22	0	0

| 2020 | Career orientation programme – opportunities in higher education and job 22.01.2020 Organized by career guidance and placement cell | 0 | 160 | 0 | 0 |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	45

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	(1) Dr. Palpu College of Arts Science, Pangode, (2) Chemical examiners, Laboratory, TVM, (3) J.K Beverages, Pandian para, Palode, TVM, (4) Ottoor service co-operative bank ltd No.	6	6

| | | | 976, TVM, (5) Paravoor Regional Co-operative bank ltd no. 1649, TVM | | |

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	B.Sc Chemistry	Department of Chemistry	(1) University college, Trivandrum, (2) Jamia Training College, Chithara, (3) SDE,University of Kerala, (4) M G College , Trivandrum	M.Sc, B.Ed, MA
2019	4	BA Islamic History	Department of Islamic History	(1) Dept of Islamic History, Kariyavattom Campus, TVM, (2), University College, TVM	M A
2019	8	B.Com TTM	Department of Commerce	(1) Mannaniya College, TVM, (2) SDE, University of Kerala, (3) IMK, University of Kerala, (4) Mar Ivaneos College, Nalanchira, TVM, (5) Govt Arts College, TVM, (6) Govt College, Attingal, TVM	M.Com, MBA, MTTM

| 2019 | 15 | B.Com Co-operation | Department of Commerce | (1) Iqbal College, (2) University of East London, (3) Mannaniya College, TVM, (4) Govt. College, Attingal, (5) SDE, Kerala University, (5) Govt Law College, TVM, (6) Rajadhani Business School, Attingal, TVM | M.Com, MBA, LLB |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities	College Level	1400
Sports Activites	College Level	180
Sports Activites	University Level	92
Sports Activities	College - Local Community	45

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Student Olympic National Games (Volley ball)	National	1	Nill	SOAI/19/3/M236	Sreesanth P. Nair

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a vibrant student council. The elected members of the college union in a parliamentary plays the role of student council. The office bearers of the governing student council of the college union being a chairman, vice chairperson, general secretary, magazine editor, arts club secretary, university union councillor. An annually selected staff advisor monitors the activities and coordinates the various activities visualised and organised by the college union. The student council is constituted asper the regulations of the university and the government of Kerala. It executes and implement the academic functions and day to day administration of the college in a truly democratic and transparent manner. The council act as a linking mechanism between the management, faculty, students and community at large by its various outreach programmes. Its spirited representation and timely and appropriate interventions in the activities of the college contributes greatly to disseminate the vision, mission and the objectives of the institution. The student council promote ethical values, soft skills and maintains quality in the academia. The college union office bearers represent the students within and outside the institution and make their voices heard inside and outside the institution. The union also strives to engage the students in a sea of cultural events and recreational activities, especially through sports and games without deviating from their actual academic goal. In short, the college union acts as medium between the students and the college authorities for the fulfilment of students need by finding amicable solutions to their problems and in creating an ideal ambience for learning. The following are the activities administered by the College union. (1) College Union Oath Taking Ceremony, (2) Name Suggestion Contest, (3) Malayali Manka (Woman) Contest, (4) Miladi Shareef Celebration, (5) College Union Inauguration, (6) Arts Club Inauguration, (7) Inauguration of Nanma Charitable Trust, (8) Annual Sports Meet, (9) International Men's Day Celebration, (10) The 'Most Chivalrous Boy of the Campus Contest, (11) Best Beard Photo contest, (12) Most Pleasing Personality, (13) International Day for Elimination of Violence Against Women, (14) Honoring Ceremony of sports Champions, (15) Farewell function and honoring of Miss Aziya, (16) Gorgeous Eyes of Mannaniya, (17) X'mas Celeberation Mishiha 2019, (18) Mehandhi Fest, (19) Human Chain Formation (Manushya Changala), (20) National Girl Child Day Celebration, (21) Mr. Mannaniya Contest (22) Spot Photography Contest, (23) Welcoming Ceremony and Honouring with a Memonto to Miss Aziya, (24) Arts Fest Azadi 2k 20', (25) Valentine's Day Celebration, (26) Flavours of Mannaniya, (27) Blood Donation Camp, (28) Mytri Gender forum'- participation in the women's day celebration organized by the Women study Centre, Kerala University participation in the Anti- Dowry Oath taking Ceremony, (29) Kerala University Youth Festival' – Participation of two teams in the Items – Mime and Nadan pattu (Folk song competition).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Mannaniya Mates, the Alumni Association had its inception since 2014. The association has an executive body and a membership of around 1100 members. This group acts like a visionary to the current group of students and also stands strong for maintaining the relationship within the old students. It also acts like a medium to conduct many activities to support the college and its well-being. The alumni act as one of the best stakeholders of the institution often enjoying the academic atmosphere of the college by their direct intervention in all matters of quality enhancement and attainment. The alumni often give

exposure to the students in skills development and their future career advancement. Some of the major on-campus activities of the alumni association are given below – Alumni endowment for excellent outgoing students Career orientation programme ICT supportive extension classes Participation in blood donation camps Awarding certificate of appreciation to outgoing students who excelled in sports Appreciation awards to newly awarded doctorates Active participation in disaster management Seed money donated for construction of open-air auditorium

5.4.2 – No. of enrolled Alumni:

1500

5.4.3 – Alumni contribution during the year (in Rupees) :

109280

5.4.4 – Meetings/activities organized by Alumni Association :

3 meetings Activities: Alumni endowment for excellent outgoing students, Career orientation programme, ICT supportive extension classes, Participation in blood donation camps, Awarding certificate of appreciation to outgoing students who excelled in sports, Appreciation awards to newly awarded doctorates, Active participation in disaster management Seed money donated for construction of open-air auditorium

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution effectively practices a policy of decentralization and participative management. The college follows a decentralized system of management and ensures participation from mandatory bodies and stakeholders. The participatory functioning style creates an environment of solidarity through shared decision making which ensures democratic functioning and dynamic growth of the institution. Staff Council, College Council, Students union, IQAC and Alumni meetings are conducted regularly to pool in suggestions for improvement and innovative proposals for change. IQAC and various sub committees have been granted freedom and authority to visualize, implement and monitor programs aimed at strengthening the overall quality of the Institution. Faculties and students are given adequate opportunities to develop and practice leadership skills. Functional autonomy is vouchsafed to all departments in order to evolve a participative democratic culture in the institution. One of the many instances of the participatory and decentralized management of the institution is the campus rejuvenation process executed during the year 2019 with the glorious objective of an aesthetic as well as infrastructural upgrade of the ambience and facilities of our institution. 1. Management Academic development strategic planning is done and implemented by the management comprising the board of directors, Principal, and the College Council. At the beginning of the academic year, the Management of the Institution conducts the regular meets and discusses the issue and challenges with developmental aspects of the institution. The input received from various committees and feedback analysis are considered for the future decision making and improvement of the institution. 2. Administration: The College administration plays an integral and supporting role for the development and implementation of policies, programs, and initiatives that are associated with the vision and mission of the college. 3. Faculty Members Faculty members are given representation in various committees/cells nominated by the principal and the Governing body, in the IQAC and other committees. Every year, the composition of different

committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 4. Departments The Departments and HODs ensure their role and responsibilities initiated with the vision and mission of the college. 5. Students Level Students are empowered to play an important role in different activities. Functioning of different roles and responsibilities at various clubs and committees further reinforces decentralization. Focus Group Discussion A case study has been conducted to evaluate the decentralized and participative management in the college. Two types of research instruments have been used for data collection and data presentation procedure. The first one was a focus group discussion incorporating a sample population directly involved with the management system of the college. For validating our decentralized and participatory managerial practices undertaken in the college, a focus group was created with teaching faculties and students. Two sets of interview schedules were used for collecting information. The focus group members were the following: - 150 students and faculties including members from PTA, Alumni, and College Council and all the heads of the departments were included in the purview of the study.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development and revision is done at the university level, since the college is affiliated to the University of Kerala under the Choice Based Credit Semester System at both UG and PG levels. The college maintains and follows the University Academic Calendar, Syllabus, Academic Committee, Curriculum Handbook and the College Calendar. Two of our faculty members are included in the Board of Studies of the University of Kerala. The college conducts certificate courses, workshops and seminars on various disciplines related to the Curriculum enrichment. Curriculum feedback given by various stakeholders is communicated to the university through board of studies members.
Teaching and Learning	The Academic Committee and IQAC of the college regularly monitor the teaching -learning activities of the college. An Internal Academic Audit is conducted each year by the HODs and the IQAC. An induction program is organized for the freshers at the institutional level each year. Tutorial and Mentoring system, WWS and SSP offered curricular assistance to advanced and slow learners. Teaching learning process is regularly recorded in the teachers diary which is monitored by the IQAC.

	Teaching and learning process is enriched with the support of ICT enabled smart classrooms, google classroom, Moodle, etc.
Examination and Evaluation	University of Kerala has introduced Choice Based Credit and Semester System (CBCSS) in all affiliated colleges since 2010. Continuous Internal Evaluation (CIE) is based on a framework instituted by the University of Kerala. The college has constituted CLMC and DLMC to ensure the proper functioning of University protocols. Internal examinations are conducted as per university regulation. The Academic Committee monitors the quality of question papers, assignments, and seminar presentations of the students. Centralized valuation camps are conducted by the University of Kerala for the timely evaluation and declaration of results and our faculty members are participating in the evaluation process.
Research and Development	The college encourages and facilitates faculty members to present their papers in International/National /state level Seminars, workshops and to act as resource persons. Faculty members are motivated to publish their research work in peer reviewed journals with a high impact factor. Faculty members are also encouraged to organize seminars/workshops at the Institutional/State/National and international levels. College organizes research level orientation programs for both UG and PG students. The institution has set up a Research Forum for ensuring the quality of research and development.
Library, ICT and Physical Infrastructure / Instrumentation	The institution's Library has been enlisted as a member of NLIST. Considerable number of textbooks and reference materials are added to the library every year. ICT enabled teaching has been further enhanced through a network of smart classrooms facilitated for the use of both UG/PG students. A well-equipped computer center and WIFI enabled campus are facilitated for the student community. Computers, Printers and software are updated or purchased frequently. A fully equipped sports center with Gymnasium has been set up for the students. Necessary equipment for the

	Chemistry and the Physics lab are purchased promptly as and when required.
Human Resource Management	Faculty members are always motivated to undergo Refresher and Orientation Programme. IQAC has organized FDP, personality and soft skill development programs to upskill the college community. Counselling facility is offered under the Department of Psychology for the students as well as the staff. Many welfare schemes have been envisaged and offered for the staff and the students.
Industry Interaction / Collaboration	Students from the Department of Commerce were sent out by the institution to Governmental and nongovernmental organizations for their Internship and On-Job training. Industrial visits were carried out to Titanium, Trivandrum and FACT, Aluva by the students facilitated by the Department of Chemistry. WWS conducts motivational visits to eminent institutions such as IIM, IITs, NITs etc. The ED cell of the college has been registered with the District Industries Centre, Dept. of Industries and Commerce, Govt. of Kerala and organizes workshop or training sections for students funded by DIC (District Industries center) twice every year.
Admission of Students	Eligibility for admission, Norms for admission, reservation of seats for the UG/PG program are in accordance with the UGC/University/Govt./ norms from time to time. Admission is based on the centralized allotment system prescribed by the University of Kerala through a single window online system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The Principal, teachers and students communicate effectively through the online platform. The attendance status is diligently monitored on daily basis and transmitted promptly to parents, through the Edu cloud 360 software. Our Institute, with the help of Edu cloud 360, enjoying the following benefits. • Increase the efficiency of the various departments and reduces duplication. • Preparation of reports becomes easy and quicker. • Can provide and save Transfer Certificate through digital

	mode • This simple app tracks the attendance of students. The app makes it easy to take attendance anywhere, especially on the go. • The app also helps to track the attendance of the faculty and staff of the college. • Grading and marking system is transparent, parents can track the grading and marking system from anywhere. • Faculties can communicate with student's parent through individual/group messaging system of the app.
Administration	The entire campus premises is fully covered by CCTV camera surveillance. All the formal communications is always transacted through the official email id of the institution. As an initiative towards a paperless office, College carries on its student and faculty related records and reports in the digitalized form. The college library is fully computerized. Digital display system at the entrance, announcement through public addressing system and communication among the teachers and offices through emails etc. are the initiative towards paperless office.
Finance and Accounts	Digital signature of Principal was introduced for payment and allowances of the staff. Reception and disbursal of salary fund from the government through the Spark portal. The administrative office keeps all financial records in an organized way separately as per the events and their transactions and are kept in computer also. The administrative office maintains all the records of accounts properly duly audited.
Student Admission and Support	Online single window admission system is followed as prescribed by the University of Kerala. Enrollment of the students for various courses has been done through the University portal. E-grants and Scholarships such as C H Mohammed Koya for Girls, Post Matric Scholarship for minority students, Central Sector Scholarships, Snehapoorvam, Suvarna jubilee and State merit scholarships etc are verified and processed by the college completely through online to assist socially and educationally backward student community. The college website has a provision for students to submit their grievances.

Examination	Online exam registration and fee payment system was adopted for both UG and PG students through the University portal. Provided the facilities for downloading and printing the Online Question Papers for PG examinations uploaded by the University. Reporting the list of absentees on the same day of the University exam to the exam portal of the University has been adopted. Uploading of attendance and continuous assessment marks to the University site at the end of each semester as prescribed by the University. Centralized printing services of question papers for internal exams was introduced.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mumthas. S	Three Day International Seminar: Business Models Government Borrowing Sourcing Finance for Scaling Business operations Organised by Department of Commerce, University of Kerala.	Staff Association	500
		[View File](#)		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	The Revival	The Revival	02/02/2020	02/02/2020	20	7
2020	The E-learning	Nill	11/05/2020	17/05/2020	10	Nill

		and Content development						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Refresher in Education and Teaching Methods	1	04/03/2020	11/03/2020	8
UGC Sponsored Refresher in Human Rights	1	06/12/2019	25/12/2019	14
UGC Sponsored Orientation Programme	1	03/01/2020	23/12/2020	21
UGC Sponsored Refresher in Environmental Sciences	1	11/01/2020	24/01/2020	14
UGC Sponsored Refresher in Citation Network Analysis and Exploratory Data Analysis Using R	1	13/02/2020	26/02/2020	14
UGC Sponsored Refresher in Education and Teaching Methods	1	29/07/2020	03/08/2020	6
One-day National level Webinar on FDP(e-content development)	1	02/05/2020	02/05/2020	1
Two weeks MOOC Course on online learning and content development	1	18/04/2020	02/05/2020	14
Training on Basics of Covid -19	1	05/03/2020	05/03/2020	1
FDP on Moodle	1	12/05/2020	17/05/2020	6

Learning Management System					

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Duty leaves to all the staff members for attending training Programs /Orientation/Refresher/Workshop/Seminar/Exam. ? Provident Fund (PF) ? State Life Insurance Scheme (SLI) and Group Insurance Scheme (GIS) • Medical Reimbursement ? Accident Insurance • 15 days of casual leave to the teaching • Half pay leave or ten days commuted leave per year for staff. • Six months Maternity Leave for lady teachers as per Government rules. • Paternity Leave for male teachers • Gratuities, Pension and all other such Government welfare schemes. • Refundable advance to guest faculty from PTA • Professional development programs for teaching and non-teaching staff. ? Staff Association Activities ? Financial support through staff chitty ? Retirement Gift ? Marriage and Housewarming Aid. ? Recognition of achievements ? Staff recreation room • Vehicle Parking. • Drinking Water Facility • Fitness training using treadmill and gymnastic equipment. • Carom board, chessboard and Table Tennis for	? Staff recreation room ? Retirement Gift ? Marriage and Housewarming gift • Medical Reimbursement ? Accident Insurance • 20 days of casual leave for non-teaching staff . • Half pay leave or ten days commuted leave per year for staff. • Paternity Leave • Gratuities, Pension and all other such Government welfare schemes. • Professional development programs for non-teaching staff. ? Staff Association Activities ? Financial support through staff chitty ? Retirement Gift ? Marriage and House warming Aid. ? Recognition of achievements ? Staff recreation room • Vehicle Parking . • Drinking Water Facility • Fitness training using treadmill and gymnastic equipment • Carom board, chessboard and Table Tennis for recreation ? College canteen. ? Cooperative store facilities ? Free Internet access.	The institution attempts to provide comprehensive financial support to students and about 90 of our students are getting one or other scholarship or fee concession, stipend, financial assistance from the Government, university or from the college. ? Common room for girl students ? Sick room for students ? Free meals to financially weaker students(Oottupura) ? Book Bank System in all departments. ? Career Guidance cell Campus recruitment ? College Canteen, Cooperative store and playground facilities. ? Well-equipped Gymnasium. ? Disable friendly toilet and ramp.

recreation ? College canteen. ? Cooperative store facilities ? Free Internet access

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The audit wing under DCE and the AG of Kerala regularly conducts the internal and external audit of accounts. All the Records including the registers, file receipts, ledger, books etc have been verified during these audits. The final report is submitted to the Directorate of Collegiate Education, Govt.of Kerala. Statutory audit is done regularly, and Cash book is maintained. The institution provides two levels of audit system- External and Internal Financial Audit System. The External Audit System includes the different levels of audit from the Directorate of Collegiate Education, Accountant General, Kerala. The Internal Audit system is executed through Chartered Accountant (PTA, NSS, WWS, ASAP, SSP). Also, the Internal Audit system includes three levels from Head Accountant, Superintendent, and to the Principal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	7349680	Infrastructure Development

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6.4.3 – Total corpus fund generated

6660150

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Nill	Nill	Yes	IQAC and Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Installed CCTV in the entire Campus and repaired all the existing ones. 2. Purchased high speed Laptop with Printer for downloading and printing the question papers of the University Examination (M.Com Degree Examination). 3. Installed new Napkin Vending Machine for the welfare of girl students in the campus. 4. Endowments for events like Arts Day, Sports Day and Onam celeberations and have purchased new Fans for class rooms.

6.5.3 – Development programmes for support staff (at least three)

1. Skill development programme for teaching and non teaching staff, The Revival -2019. 2. Seven Day Faculty Development Programme- E learning and Content development (College level online training programme for teaching faculties.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Strengthened feedback system, Academic and Administrative Audit for Academic

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Revival	06/01/2020	06/01/2020	06/01/2020	27
2020	Seven day FDP	11/05/2020	11/05/2020	17/05/2020	10
2019	Workshop on photography	28/06/2019	28/06/2019	28/06/2019	32
2019	Induction programme for first years	28/10/2019	28/10/2019	28/10/2019	203
2019	Session on employabilit y skills	25/09/2019	25/09/2019	25/09/2019	84
2020	Mock interview session	25/02/2020	25/02/2020	25/02/2020	24
2020	Interface- Online expert interaction - 4 episodes	30/03/2020	30/03/2020	28/05/2020	37
2020	Success Diaries - 10 Episodes	09/05/2020	09/05/2020	18/05/2020	35
2020	Orphanage Support Programme	15/01/2020	15/01/2020	16/02/2020	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Malayali Manka (Woman) Contest'	07/11/2019	07/11/2019	8	0
'International Men's Day Celebration'	19/11/2019	19/11/2019	100	100
International Day for Elimination of Violence Against Women	24/11/2019	24/11/2019	150	0
Poster making competition	12/12/2019	12/12/2019	25	15
Essay writing competition	18/12/2019	18/12/2019	12	7
National Girl Child Day Celebration	24/01/2020	24/01/2020	110	0
Mytri Gender forum	08/03/2020	08/03/2020	2	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10.7847222 KWh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	5
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	3
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	1	1	14/11/2019	1	medical camp	social work	105
2019	1	1	24/12/2019	1	health survey	social work	100
2019	1	1	25/12/2019	1	eye testing camp	social work	67
2019	1	1	06/01/2019	1	dental camp	social work	140
2019	1	1	06/06/2019	1	worls environment day	palnting the saples	30
2019	1	1	07/04/2019	1	Nadiyod oppam -second phase	Protection of river	25
2019	1	1	11/08/2019	7	flood relief	flood rehabilitation	55
2019	1	1	24/09/2019	1	snehath eeram visit	social work	20
2019	1	1	22/10/2019	1	medical camp	social work	30
2019	1	1	08/11/2019	1	pusthaka thottil	social work	30
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook and Calender	06/06/2019	The Handbook and Calendar is a guide to the college community including faculties, students and non-teaching staff and is designed to present general information about the College, College History, Administrative and Management system and some of the more important College policies and practices as they apply to the members of the College. The handbook contains, General Vision, Mission and Core values, General guidelines, syllabus of the certificate courses,

		IQAC, student's union, statutory/non-statutory cells, college infrastructure, university evaluation system, examination pattern and internal mark distribution, list of holidays, list of committees, locations and purposes of administrative offices, and other helpful details.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	75
Republic day	26/01/2020	26/01/2020	50
Human right day	10/12/2019	10/12/2019	30
World Environment Day	06/06/2019	06/06/2019	40
International Yoga Day	21/06/2019	21/06/2019	30
Teachers Day	05/09/2019	05/09/2019	30
NSS Day	24/09/2019	24/09/2019	100
National Blood Donation Day Celebration and One Day	01/10/2019	01/10/2019	25
Kerala Piravi or Kerala Day	11/01/2019	11/01/2019	25
Ek Bharat Shreshta Bharat (EBSB)	22/11/2019	22/11/2019	45

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Rain harvesting system Rainwater harvesting (RWH) is a simple method by which rainfall is collected for future usage. A rainwater harvesting system has been set up in the college to address the water scarcity issues which may arise in future. In order to effectively harvest the rainwater in the campus, the institute has installed two reservoirs and collect the rainwater from the roof top through channels and pipes. The collected water is used for daily requirements (except for drinking and cooking) and the excess water is transferred to the rain pits for the ground re-charge. The rain pits were dug around the well to ensures the availability of water throughout the year. 2. Solid waste management Three labelled large dustbins are provided in each block of the college for collecting the plastic, nondegradable and degradable waste. From the large dustbin, the degradable waste is transferred into the landfill which is located in the campus. The non-degradable waste and plastic are transferred by vehicle into to the central waste collection centre, Trivandrum city very week. The food waste collected from the canteen and the classrooms

are transferred in the biogas plant that is installed in the campus. The used sanitary napkins are disposed in the napkin incinerator. The broken glass and sharp items are collected in the labelled container and then transferred into the central waste collection centre, Trivandrum city by very week. 3. Paperless office As an initiative towards a paperless office, College carries on its student and faculty related records and reports in the digitalized form. The college library is fully computerized. Digital display system at the entrance, announcement through public addressing system and communication among the teachers and offices through emails etc. are the initiative towards paperless office. 4. Plastic free campus We have conducted plastic-free campus program which aims measurably to reduce plastic pollution in the college campus with a special focus on the reduction and ultimately the elimination of plastic bottles, plastic straws, and poly bags. The collected plastic wastes are transferred by vehicle into to the central plastic waste collection centre, Trivandrum city, every week. 5. Pedestrian friendly way Our campus is located around 1 KM away from the nearest town, so the vehicle population in this 1 km distance is considerably less and this path can be considered as a pedestrian friendly path. Inside the campus, for the entire community of the college, the institute has constructed a beautiful eco-friendly pedestrian path, which starts from the entrance of the college to the main building. In addition to this, safety the measurements such as banning of student's vehicle inside the campus and maintaining separate parking facility for faculties and staffs are taken for making the campus pedestrian friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice 1 - Orphanage Support Programme - Concept Note: In addition to mainstream education programme an institution must have an outreach programme. Value imbibing and the related philanthropic outlook are path of an educational programme that may contribute to the development of the nation. Hence the underlying principles at work are augmenting values for the benefit of humanity - Objectives of the practice - To inculcate a value system in a modern life - To develop a protocol of behaviour in a modern society - To develop societal commitment among the students for the benefit of the deprived. - The context - The jurisdiction of the college has a substantial number of orphans devoid of any facility for learning or community life. This has necessitated the college to address their issues for the benefit of the entire society. Further it has become imperative to give value education to the present generation. - The practice - Complementary education and outreach programmes are unique features of higher education in India. Hence the management is running two orphanages (Mannaniya Orphanage, Pangode MannaniyaBanath, Mukkunnam, Kadakkal) for male and female and thereby linking the college with philanthropic activities. The philanthropic programmes brings each one of the learner of the college directly with the value system expected out of such programmes. The practice includes active involvement of the students, faculty and the management. The following programmes are conducted for value education - Extension lectures by students and faculty , Personal counselling and group therapy , Skill development training , Socially Useful Work Programme (SUWP) –training in flower making, ornament making , Ethical guidance , Developing communication and compassion among the students of the college and the orphanages. - Evidence of success - Extension classes and learner involvement from the college amplify the achievements of the students of the orphanages and they could reach the targets and benchmarks of good grades in their public examinations. - Counselling has benefited to abate the maladjustment, anxiety and depression of the inmates - Peer mentoring sessions by students for the inhabitants of the orphanage - Comprehensive and altogether involvement of the students and faculty from Mannaniya college produced a new drive among the orphans for a better societal

life - The mutual interaction of the students of the college with the orphans provided a quality education, developed ethical values and moral lessons among the destitute children. - Problems encountered and resources required - They encountered problems for goal setting and building a mind set for realistic aspirations of life. The modern social life and cultural being became a problem in many programmes to get assimilated with the inmates. Many modern programmes required ICT resources but the scarcity of fund proved to be a much felt limitation. - Notes - A full-fledged teaching/ learning process will be complete only by the complementation of a best practice outside the curriculum framework. Orphanage Support Programme is a best practice that other colleges can follow as it can build up compassion, fellow- feeling and love among human beings. This may add value education possible, so as to augment the development of a full-fledged person. - Best practice 2 - Mannaniya Disaster Management Task Force - Concept Note: Natural disasters and pandemic situations have been posing serious threats to sustainability at the local, regional, national and global levels. Disaster management and environment conservation are the major concerns upheld by the college. For the past few years flood is seriously affecting Kerala. This year Covid-19 pandemic swallowed the whole world. Mannaniya disaster management task force is a joint team of NSS, WWS, Nature club, ED Club, WSU and Mannaniya mates (Alumni) - Objectives of the practice - To inculcate a pro-social behaviour among students, Creating awareness on disasters and its management - The context - Kerala state has witnessed the unfortunate situation of serious flooding during the monsoons over the last few years. Massive damage has been caused to live and livelihood and the land itself. The college has responded to this tragedy in a proactive way at various levels. - The practice - Flood relief camps, Distribution of materials in flood affected areas., Rehabilitation programmes in flood affected areas., Awareness programmes related to covid pandemic, Sanitizer manufacturing and free distribution, Mask manufacturing unit - Evidence of success - Collection Centre - Mannaniya Disaster Management Task Force campaigned for collecting flood relief materials and a collection centre was set up in the college. The collection centre started functioning from 11-08-2019 and was able to gather considerable quantity of essential items to help the people affected by the floods. - Distribution of materials - The fetched items were distributed at the camps of Nilambur by a group of volunteers on 15-08-2019 headed by NSS programme officer Mr Asseem J - Flood relief - Many volunteers took part in flood relief programmes of Kerala Govt - Awareness programme of Covid-19 pandemic - Task force members published an E Booklet regarding COVID pandemic named " Covid-19 : Questions and answers" for giving awareness regarding the pandemic. - Break the chain - Sanitizer making and free distribution - As part of the 'Break the chain' campaign task force produced sanitizer The sanitizers were distributed to the Auto Drivers, Loading and unloading workers, Police Station, Akshaya and Bank. - Mask production unit - The pandemic and the resultant lockdown although hampered student activities a bit, they compensated it by actively involving in another task, Manufacturing of Face masks. Each of them produced plenty of hand-made cotton masks from their home and contributed to all needy students in the college. The unit started on 16/04/2020 - Problems encountered and resources required - Task force team strained much to reach flood affected area, because many of the roads are under water , Inability to convince the public about the nature of pandemic

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.mannaniyacollege.ac.in/wp-content/uploads/2019/06/best-practice-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

"The societal commitment to people and by building a climate of unity, enthusiasm and hope to work towards the optimum welfare for the maximum number of people so as to develop a better society for the next generation" is the exciting vision of our institute. To achieve this exciting vision, the college takes a long-term orientation through its philanthropic activities to build up a compassionate ground for the needy poor apart from its core activity of teaching and learning. For this purpose, the college has followed a value system and the students are familiarized to abide by the system and thus the values inculcated have become a protocol for behaviour of the students that enhances the confidence, commitment, and enthusiasm. Thus, the college has an altruistic and socially concerned vision with a thrust for philanthropic activities which are complementary to the business of teaching /learning process. Our best practices are philanthropic in nature. The management has always followed a clearly defined and articulated strategy for the philanthropic activities. All the charity activities are bound by programme objectives and planning for sustainability. The humanitarian atmosphere gives highlights within which the distinctive quality of the college is made known to the world. Some of the important programmes of the college with distinctiveness as follows (a) "Snehatheeram visits" (social work programme), is a visit to the psychosocial rehabilitation centre for mentally challenged destitute women or Orphanage or old age home or the weaker section of the people in the society is a life-changing experience as it is filled with emotions and sentiments, (b) the Flood Relief programme conducted to help the people in relief camps, (c) Palliative care services, is another initiative to inculcate empathy and humanity among volunteers, and (d) "Pusthaka Thottil" concept is created to support our local community". These programmes help the students to become a socially responsible citizens and they can be the voice for people who are not being heard.

Provide the weblink of the institution
https://www.mannaniyacollege.ac.in/

8.Future Plans of Actions for Next Academic Year

• Introduction of new online courses offered by international Universities in collaboration with Coursera/Udacity/Udemy/EdX. • Introduction of out of the classroom learning system with MoUs and linkages with centres of excellence in each discipline. • Upgrading Department of Commerce as research department. • Organize more seminars and workshops by each department • Steps to improve ICT methods of teaching, to promote more effective curriculum delivery • Motivate the faculty members to participate in seminars and workshops related to E-Learning and Content Development • Special training given to 10 percent of the first year students in peer mentoring to improve academic quality and skill development • Give proposal for ladies hostel to UGC • Purchase College bus for convenient transport for the students • Purchase Learning Management System (Google Workspace) for the effective implementation of online classes • More Skill development programmes for students and teachers • To motivate the faculty to apply for projects funded by national and International agencies. • Obtain funds for our green initiatives from government agencies • Increase the number of systems in NET Resource Centre functioning in library • Installation of solar energy panel and solid waste management system